

**Federal City Performing Arts Association
Gay Men's Chorus of Washington
Board of Directors
Meeting Minutes**

Regular meeting of the 2006-2007 Board of Directors
United Cerebral Palsy Foundation Office 1660 L St., NW, Washington, DC
Monday, January 22, 2007

Present

Board: S. Bennett, R. Capps, S. Derrevere, J. Gerard, L. Guillemette, R. Hall, S. Herman, S. Katsurinis, G. Kubiak, J. Lee, R. Mahaffey, K. McGee, D. Patton, P. Pompeo,

Ex-officio:

H. Lewis, J. Quiñones

Staff:

J. Buhrman

Absent

M. Hill (proxy to R. Capps), H. Hartley, D. Streit

Proceedings

- 1) Chairman Kubiak called the meeting to order at 7:00 PM.
- 2) Chairman Kubiak announced that the Strategic Planning Committee and Communications & Marketing Committee activities will be discussed in detail at the March Board meeting.
- 3) A motion by Pompeo with a second by Mahaffey was approved without dissent to accept and approve the Consent Agenda consisting of the Meeting Minutes of November 27 and December 7, 2006, President's Report, and Reports of the Communications and Marketing Committee and of the Artistic Director.
- 4) Treasurer Lee answered questions about the December financial statements. He noted, too, that systematic effort will be made to meet all grants deadlines. The Treasurer's report was accepted unanimously on a motion by Lee with a second by Katsurinis.
- 5) A motion by Mahaffey with a second by Gerard was passed unanimously to make Vice President Streit and Secretary McGee signatories on the GMCW checking account.
- 6) Herman reported that the Executive Director Search Committee has met several times. The job posting and position description are on the GMCW Web site and have been distributed to several organizations' Web site that are likely to be visited by qualified candidates. Approximately five applications have been received to date.

- 7) In Streit's absence, Chairman Kubiak noted that the Governance Committee will begin its work within the next two weeks
- 8) Lewis reviewed the activities and plans of the Development Committee including a major donor recognition event, outreach to potential corporate sponsors, sponsorships of Wizard of Oz characters and orchestra and the Spring Affair. The goal is to sell at least 40 tables at the Spring Affair. 33 tables have been sold to date. Each Board member has purchased at least one table.
- 9) Chairman Kubiak reported a proposed slate of recommendations to receive the annual GMCW Harmony Awards. McGee seconded the motion for approval that was accepted with one abstention. The Chairman reminded the Board that Sunday, February 11 will be "Board Day" at the chorus rehearsal. Board members will be introduced to the chorus, have the opportunity to meet some of the singers during the dinner break. It is also a good opportunity to see the "behind the scenes" making of a concert. Kubiak made special note of the cooperation and hard work of the GMCW staff in the absence of an executive director. They have each put in the extra time and effort to make sure that all essential functions are completed and deadlines are met.
- 9) The meeting was adjourned at 8:35 PM on a motion by Lee with a second by Herman with thanks to Bennett for his hospitality.

Respectfully Submitted

Kathleen McGee, Secretary
February 8, 2007